

[Date]

[Departing Partner Name]

[Address]

[City, State, Zip Code]

RE: CEASE AND DESIST - UNLAWFUL SOLICITATION OF CLIENTS

Dear [Departing Partner Name],

It has come to our attention that you have been contacting clients of [Firm Name] for the purpose of soliciting their business for your new firm. This activity is in direct violation of the [Partnership Agreement/Employment Agreement] you signed on [Date], as well as your ongoing fiduciary duties to the partnership.

Specifically, Section [Section Number] of your agreement prohibits you from soliciting firm clients for a period of [Number] months/years following your departure. Furthermore, the use of firm-owned contact lists and proprietary client data constitutes a misappropriation of trade secrets.

We hereby demand that you immediately:

- Cease and desist from all further solicitation of [Firm Name] clients;
- Return or destroy all copies of client lists and proprietary information in your possession;
- Provide a written confirmation by [Date/Time] that you will comply with these obligations.

Failure to comply with this demand will leave [Firm Name] with no choice but to pursue all available legal remedies, including seeking injunctive relief and monetary damages for breach of contract and tortious interference with business relationships.

We advise you to govern yourself accordingly.

Sincerely,

[Your Name/Managing Partner Name]

[Firm Name]