

[Date]

[Tenant Name]

[Tenant Business Name]

[Suite Number/Address]

Dear [Tenant Contact Person],

It has been a pleasure having [**Tenant Business Name**] as a valued member of our commercial community at [**Property Name**]. We are committed to providing the best possible environment for your business to thrive, and your feedback is essential to that mission.

We are currently updating our marketing materials and would be honored if you could provide a brief testimonial regarding your experience leasing with us. Your insight helps prospective tenants understand the value of our property and management services.

### **Our Token of Appreciation**

As a thank you for your time and support, once we receive your completed testimonial, we would like to offer you the following incentive:

- [Option 1: A \$XX gift card to a local business]
- [Option 2: A one-time credit of \$XX toward your next common area maintenance (CAM) fee]
- [Option 3: A featured spotlight of your business in our monthly newsletter]

### **Submission Details**

Please send your testimonial (2-4 sentences) to [**Email Address**] by [**Date**]. If you have a high-resolution logo or a photo of your storefront you would like us to include, please attach it to the email.

Thank you for your continued partnership and for helping us grow our community.

Sincerely,

[Your Name]

[Your Title]

[Property Management Company/Landlord Name]