

[Date]

To: [Agent Name]
[Real Estate Agency Name]
[Address]

Dear [Agent Name],

I am writing this letter to express my sincere gratitude for your assistance in purchasing my second home in [City/Location].

Finding a vacation property is a different experience than buying a primary residence. I truly appreciated how you understood my specific needs for [mention feature: e.g., rental potential, proximity to the beach, or quiet surroundings]. Your knowledge of the local market and the specific nuances of second-home ownership was invaluable.

The process was smooth and professional, especially during [mention a specific part of the process, e.g., the negotiation or the closing]. Your communication kept me informed at every step, which was particularly helpful since I was managing this purchase from [Your Home Location].

I am thrilled with my new getaway and would highly recommend your services to anyone looking for their dream second home.

Sincerely,

[Your Name]
[Your Phone Number]
[Your Email]