

[Date]

[Recipient Name]  
[Recipient Address]  
[City, State, Zip Code]

Subject: Exclusive Off-Market Luxury Condominium Opportunities

Dear [Recipient Name],

I am reaching out to provide you with a private update regarding several high-value, off-market luxury condominium opportunities currently available within [Neighborhood/City Name].

As you are aware, many of the most prestigious residences are traded quietly to maintain privacy and exclusivity for both buyers and sellers. These properties are not listed on the public MLS, but are available through my private network.

**Current Private Highlights:**

- **[Property Reference A]:** [Brief description, e.g., Penthouse with 360-degree views, bespoke finishes, and 4,000 sq. ft.]
- **[Property Reference B]:** [Brief description, e.g., Full-floor residence in a boutique white-glove building with private elevator access.]
- **[Property Reference C]:** [Brief description, e.g., Newly renovated waterfront unit featuring floor-to-ceiling glass and smart-home integration.]

If you are considering expanding your portfolio or are seeking a primary residence that offers a higher level of discretion, I would be pleased to provide you with the confidential offering memorandums for these assets.

Please contact me directly at [Phone Number] or via email at [Email Address] to schedule a private consultation or a discreet viewing.

Best regards,

[Your Name]  
[Your Title]  
[Your Company]  
[Your License Number]