

[Date]

To All Residents and Homeowners,
[Community Name] Homeowners Association

Subject: Community Inventory and Sales Activity Update

Dear Residents,

We are writing to provide you with a regular update regarding the current real estate inventory and recent sales activity within [Community Name].

Current Market Inventory:

As of [Date], there are currently [Number] properties listed for sale within the gates. This includes:

- [Number] Single-family homes
- [Number] Condominiums/Townhomes
- [Number] Vacant lots

Recent Sales Activity:

Over the past [Number] months, we have seen the following activity:

- Properties Sold: [Number]
- Average Days on Market: [Number]
- Average Sale Price: \$[Amount]

Community Reminders:

For those currently listing their homes, please remember to adhere to community guidelines regarding "For Sale" signage and scheduled open houses. All prospective buyers and agents must be registered at the security gate prior to entry.

If you have any questions regarding community access for real estate purposes or require specific HOA documentation for a closing, please contact the Management Office at [Phone Number] or [Email Address].

Best regards,

[Your Name/Title]
[Community Board/Management Office Name]