

[Date]

[Service Member Name]

[Current Address/Unit]

[City, State, Zip Code]

Subject: Market Update for Off-Base Housing Relocation

Dear [Service Member Name],

As you prepare for your upcoming Permanent Change of Station (PCS) to [Installation Name/Location], we are providing this market update to assist with your off-base housing search.

Current Market Conditions:

The rental and real estate market in the [City/Region] area is currently [Stable/Highly Competitive/Limited]. We are seeing average rental prices for [Number of Bedrooms] bedroom homes ranging from \$[Amount] to \$[Amount] per month. Typical security deposits are equal to [One Month's Rent/Specific Amount].

Basic Allowance for Housing (BAH) Comparison:

Based on your rank of [Rank] and dependency status, your estimated BAH is \$[Amount]. Please note that utilities in this area average approximately \$[Amount] per month, which should be factored into your monthly budget.

Availability and Timeline:

Properties are currently staying on the market for an average of [Number] days. We recommend beginning your application process at least [Number] days prior to your arrival. Popular neighborhoods for military families include [Neighborhood A], [Neighborhood B], and [Neighborhood C] due to their proximity to the main gate and local amenities.

Important Considerations:

- Ensure any lease includes a "Military Clause" for early termination due to deployment or new orders.
- Review school district ratings if relocating with dependents.
- Be prepared to provide a copy of your PCS orders during the application process.

If you require further assistance or a list of approved off-base rental properties, please contact the Housing Service Office (HSO) at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Signature]

[Title/Housing Office Name]

[Installation Name]