

[Date]

[Recipient Name]

[Title/Department]

[Organization/Agency Name]

[Address]

[City, State, Zip Code]

RE: Notice of Impact Regarding Transit-Oriented Development (TOD) Infrastructure Expansion

Dear [Recipient Name],

This letter is to formally address the proposed infrastructure expansion associated with the Transit-Oriented Development (TOD) project located at [Project Location/Address].

As a [Property Owner/Business Owner/Stakeholder] within the immediate vicinity of the development zone, I am writing to document the anticipated impacts of this expansion on [Property Name/My Operations]. Specifically, we have identified the following areas of concern:

- **Access and Connectivity:** [Describe how changes to roads, sidewalks, or transit stations affect entry/exit].
- **Utility Adjustments:** [Detail any expected interruptions to water, power, or sewage systems].
- **Construction Phase Disruptions:** [Mention noise, dust, traffic diversions, or temporary loss of parking].
- **Economic/Environmental Impact:** [Briefly state impacts on business revenue or local environmental conditions].

While I support the long-term goals of enhancing public transit and urban density, it is essential that the mitigation strategies outlined in the [Project Proposal/Environmental Impact Report] are strictly followed to minimize negative outcomes during the construction and transition periods.

I request a formal response regarding the specific measures [Agency Name] will take to address these concerns, as well as a timeline for any scheduled disruptions. Please include me in future public hearings or stakeholder consultations regarding this infrastructure phase.

Thank you for your attention to these matters. I look forward to your response.

Sincerely,

[Signature]

[Printed Name]

[Phone Number]

[Email Address]