

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Update on the Sale of Your Solar-Powered Home at [Property Address]

Dear [Recipient Name],

I am writing to provide you with a formal update regarding the sales progress and market activity for your solar-powered residence located at [Property Address].

Current Market Activity:

- Number of Inquiries: [Number]
- Property Showings: [Number]
- Upcoming Open Houses: [Date/Time]

Solar Features Highlights:

We have been actively highlighting the energy efficiency and cost-saving benefits of your solar panel system. Prospective buyers have shown significant interest in the [Year of Installation] system and the average monthly savings of approximately \$[Amount].

Feedback from Potential Buyers:

[Insert brief summary of feedback, e.g., "Buyers are impressed with the backup battery system but have asked for documentation on the transfer of the net metering agreement."]

Next Steps:

Our next focus will be [Insert Strategy, e.g., "Following up with the three parties who attended yesterday's showing" or "Updating the digital marketing campaign to include the latest utility bill comparisons"].

If you have any questions or would like to discuss a change in our current strategy, please feel free to contact me directly at [Phone Number].

Best regards,

[Your Name]

[Your Title/Company Name]

[Your Email Address]