

Date: [Insert Date]

To: [Staging Company Name/Contact Person]

[Company Address]

[City, State, Zip Code]

Property Address: [Insert Property Address]

RE: Notice of Staging Contract Term Completion and De-staging Intervention

Dear [Name of Contact Person],

This letter serves as formal notification regarding the property staging agreement dated [Insert Start Date] for the property located at [Insert Property Address].

According to our records, the initial staging term is scheduled to conclude on [Insert End Date]. Please accept this letter as formal notice that the contract will not be renewed, and we require the removal of all staging furniture, decor, and equipment (the "Intervention") by the contract expiration date.

De-staging Schedule:

We have scheduled the removal for: [Insert Date] at [Insert Time].

Access to the property will be provided via: [Insert Access Method, e.g., Lockbox/Agent Present].

Requirements for Intervention:

- All items must be removed carefully to avoid damage to flooring, walls, and fixtures.
- The property must be left in "broom-clean" condition following the removal.
- A final walkthrough will be conducted on [Insert Date] to verify the condition of the property and ensure no damages occurred during the intervention process.

Please confirm receipt of this notice and your availability for the scheduled removal date by [Insert Deadline Date].

Thank you for your services in preparing this property for the market.

Sincerely,

[Your Name/Authorized Signature]

[Your Title/Company Name]

[Your Phone Number]

[Your Email Address]