

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

My name is [Your Name], and I am excited to announce that I have joined [Real Estate Agency Name] as a licensed Real Estate Professional serving the [Neighborhood/City] area.

While I am a new face in the local market, I am backed by the extensive resources, technology, and experienced team at [Real Estate Agency Name]. My goal is to provide personalized, transparent, and high-quality service to help my neighbors navigate the complexities of buying or selling a home.

Whether you are curious about the current value of your property, looking to purchase your first home, or interested in investment opportunities, I am here to assist you. I am committed to working hard to ensure your real estate goals are met with ease.

Please feel free to reach out to me via phone at [Your Phone Number] or email at [Your Email Address] if you have any questions about the local market. I look forward to the possibility of working with you.

Best regards,

[Your Name]

[Title/Real Estate Agent]

[Real Estate Agency Name]

[Your Website/Social Media Link]