

Date: [Insert Date]

To:

[Lender/Counterparty Name]

[Address]

[City, State, Zip Code]

Re: Title Search and Clearance Relief Request

Property Address: [Insert Full Property Address]

Loan/Reference Number: [Insert Number]

To whom it may concern,

This letter serves as a formal request for title clearance relief regarding the above-referenced property. Based on the comprehensive title search conducted on [Insert Date] by [Insert Title Company Name], certain encumbrances or defects were identified that require resolution to ensure clear and marketable title.

Identified Title Issues:

- [Item 1: e.g., Unreleased mortgage from Year XXXX]
- [Item 2: e.g., Outstanding tax lien]
- [Item 3: e.g., Judgments or easements]

We are requesting that [Lender/Grantor Name] provide the necessary relief or documentation to clear these items. Specifically, we require:

- A formal release or satisfaction of lien.
- A letter of indemnity regarding [Specific Issue].
- Quitclaim deeds or corrective instruments as applicable.

Attached are copies of the preliminary title report and supporting documentation for your review. Please confirm receipt of this request and provide an estimated timeline for the issuance of the clearance or relief documents.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Company Name]

[Your Phone Number]

[Your Email Address]