

[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

Dear Neighbor,

As you may know, I am currently preparing to list my home at [Your Address] for sale. To ensure I receive the best possible offers and sell the property quickly, I am focusing on professionally staging the home.

I wanted to reach out because first impressions are vital. Over the next [Number] days, you may notice some activity as I work on the following staging steps:

- Enhancing curb appeal with fresh landscaping and exterior cleaning.
- De-cluttering and neutralizing interior spaces.
- Updating lighting and minor fixtures.
- Arranging furniture to highlight the home's layout.

My goal is to showcase the beauty of our neighborhood to potential buyers. I will do my absolute best to ensure that any delivery trucks or contractors do not block your driveway or cause any inconvenience.

If you know anyone looking to move into our wonderful community, please feel free to share my contact information or the upcoming listing details with them.

Thank you for your support and for being a great neighbor.

Best regards,

[Your Signature]

[Your Printed Name]