

## **URGENT: EMERGENCY RELOCATION NOTICE**

Date: [Insert Date]

To: [Tenant Name(s)]

Property Address: [Insert Address and Unit Number]

Dear [Tenant Name],

This letter serves as formal notice that hazardous conditions have been identified at your residence. Due to these conditions, the premises have been deemed unsafe for continued habitation, effective immediately.

### **Description of Hazardous Condition:**

[Describe hazard, e.g., structural failure, severe mold, gas leak, fire damage, etc.]

### **Required Action:**

You are required to vacate the premises by [Insert Time] on [Insert Date]. Please remove all essential personal belongings, pets, and medications.

### **Temporary Relocation Details:**

[Option A: The landlord will provide temporary lodging at: Insert Hotel Name/Address]

[Option B: Please seek alternative lodging. Information regarding reimbursement or rent abatement is attached.]

### **Access to Property:**

Access to the unit is strictly prohibited until you receive written clearance from management or local authorities. Unauthorized entry may result in injury or legal consequences.

### **Contact Information:**

For updates regarding repairs and your return date, please contact [Insert Name/Office] at [Insert Phone Number] or [Insert Email Address].

We apologize for the urgency of this situation and appreciate your immediate cooperation for your own safety.

Sincerely,

[Your Name/Property Management Name]

[Title]

[Phone Number]