

[Your Name/Agency Name]  
[Your Phone Number]  
[Your Email Address]  
[Date]

Dear Neighbor,

I am writing to you because I am currently working with a fully pre-approved buyer who is looking specifically for a home in [Neighborhood Name].

They have toured several areas but have fallen in love with your particular street and the character of the homes here. We have found that inventory is currently very low, and they have not yet found the right match among the properties currently listed on the market.

**Are you considering selling your home in the near future?**

If you have thought about moving, this could be an opportunity to sell your property without the hassle of public showings, open houses, or extensive professional staging. My clients are serious, qualified, and ready to move forward quickly for the right house.

If you are interested in learning more or would like to know what your home might be worth in today's market, please call or text me at [Your Phone Number].

There is no obligation, and all inquiries will be kept strictly confidential.

Sincerely,

[Your Name]  
[Your Professional Title]  
[Agency Name]