

PHASED REPAIR TIMELINE AGREEMENT

Date: [Insert Date]

Property Address: [Insert Property Address]

Owner/Client: [Insert Name]

Contractor/Provider: [Insert Company Name]

Dear [Insert Name],

This letter serves as a formal agreement regarding the phased schedule for repairs at the aforementioned property. Due to the scope of work, both parties agree to the following timeline:

Phase 1: [Insert Description of Work]

Estimated Start Date: [Date]

Estimated Completion Date: [Date]

Phase 2: [Insert Description of Work]

Estimated Start Date: [Date]

Estimated Completion Date: [Date]

Phase 3: [Insert Description of Work]

Estimated Start Date: [Date]

Estimated Completion Date: [Date]

Terms of Progress:

- Payments shall be released upon the satisfactory completion of each phase as outlined in the payment schedule.
- Any delays caused by weather, material shortages, or unforeseen structural issues will be communicated in writing.
- Access to the property will be provided during the hours of [Insert Time Range].

Please sign below to indicate your acceptance of this repair timeline.

Owner Signature

Contractor Signature