

[Date]

[Lender Name]

[Lender Address]

[City, State, Zip Code]

RE: Notice of Purchase Price Adjustment

Borrower(s): [Borrower Names]

Property Address: [Full Property Address]

Loan Number: [Loan Number]

To Whom It May Concern,

This letter serves as formal notification that the purchase price for the property located at the address referenced above has been adjusted. Please update the loan file and all relevant closing documentation to reflect the following changes:

- **Original Purchase Price:** \$[Amount]
- **New Purchase Price:** \$[Amount]
- **Total Adjustment Amount:** \$[Amount]
- **Effective Date of Change:** [Date]

The reason for this adjustment is: [Reason, e.g., Appraisal Valuation / Negotiated Repair Credit / Seller Concessions].

Attached to this letter is a copy of the fully executed Addendum to the Purchase Agreement detailing these changes. Please confirm receipt of this notice and provide updated initial disclosures or closing disclosures as required by law.

Should you require any additional documentation to finalize this adjustment, please contact me directly at [Phone Number] or [Email Address].

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Role, e.g., Buyer, Real Estate Agent, or Escrow Officer]