

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to let you know that the property you recently inquired about at [Address of Property Missed] has now been [sold/leased] to another party.

I understand it is disappointing to miss out on a property you were interested in. However, I have identified several alternative properties that match your specific criteria and are currently available:

- **[Property Address 1]:** [Brief description and price]
- **[Property Address 2]:** [Brief description and price]
- **[Property Address 3]:** [Brief description and price]

I would be happy to arrange a private viewing for any of these listings or discuss other upcoming opportunities that are not yet on the market.

Please let me know if you would like more information on these options or if your search requirements have changed.

Best regards,

[Your Name]

[Your Company Name]

[Your Phone Number]

[Your Email Address]