

[Your Name]
[Your Address]
[City, State, Zip Code]
[Date]

Dear Neighbor,

I am writing to share some exciting news regarding the property located at **[Property Address]**. As you may soon notice some activity, I wanted to personally reach out and let you know that this charming starter home will officially be hitting the market on **[Date]**.

I have truly enjoyed being part of this community, and my goal is to find a wonderful new owner who will appreciate this neighborhood as much as I have. If you have any friends, family members, or colleagues who are looking for a perfect entry-level home in this area, please feel free to share this information with them.

I have also scheduled an Open House on the following date(s):

- **[Day/Date]** from **[Start Time]** to **[End Time]**

During the listing period, there may be a slight increase in traffic and street parking. I have instructed all visitors to be mindful of driveways and respectful of our neighbors' privacy. I appreciate your patience and understanding during this short process.

If you have any questions or concerns, please do not hesitate to reach out to me or my real estate agent, **[Agent Name]**, at **[Agent Phone Number]**.

Thank you for being such great neighbors!

Best regards,

[Your Signature]
[Your Printed Name]