

[Agent Name]
[Brokerage Name]
[Phone Number]
[Email Address]

[Date]

Dear Neighbor,

I am excited to announce that your neighbor's home at **[Property Address]** has just been listed for sale. Because we value the tight-knit community here in [Neighborhood Name], we are hosting an exclusive **Private Neighborhood Open House** before the general public is invited.

We would love for you to stop by, tour the home, and see the recent updates. This is also a great opportunity to help choose your new neighbor-if you have friends or family looking to move into the area, please feel free to bring them along!

Event Details:

- **When:** [Date]
- **Time:** [Start Time] to [End Time]
- **Where:** [Property Address]
- **Refreshments:** [Light snacks and drinks will be served]

As a specialist in [Neighborhood Name] real estate, I am also available during this time to answer any questions you may have about the local market or the current value of your own home.

I look forward to seeing you there!

Best regards,

[Signature]
[Agent Name]
[License Number]