

[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip]

Dear [Recipient Last Name],

I am writing to you because I am interested in purchasing your property at [Property Address].

I am looking to buy a home in your neighborhood directly from the owner. By selling off-market to me, you can enjoy a simple, no-hassle process without the stress of traditional real estate listings. This means:

- No real estate agent commissions or hidden fees.
- No need for repairs or cleaning; I buy in "as-is" condition.
- No public open houses or constant showings.
- A flexible closing date that works on your schedule.
- A straightforward cash offer.

There is no obligation to sell. If you have ever considered selling or are simply curious about what an off-market offer would look like, I would love to have a brief conversation with you.

Please feel free to call or text me at [Your Phone Number] or email me at [Your Email Address].

Thank you for your time and consideration.

Sincerely,

[Your Name]
[Your Phone Number]
[Your Email Address]