

[Date]

[Property Owner Name]

[Property Address]

[City, State, Zip Code]

Dear [Property Owner Name],

I am writing to inform you that we have successfully identified a qualified buyer for your property located at [Property Address].

As you know, our off-market matching process is designed to connect sellers with serious investors and private buyers without the need for public listings, signage, or open houses. The interested party has reviewed the preliminary details of your property and has confirmed they are ready to move forward with an offer based on the following terms:

- **Buyer Profile:** [Qualified Investor / Cash Buyer / Private Family]
- **Proposed Purchase Price:** \$[Amount]
- **Closing Timeline:** [Number of days] days
- **Contingencies:** [Minimal / None / Subject to Inspection]

By proceeding with this off-market match, you can avoid the traditional 6% commission fees and the stress of public showings. This buyer is prepared to purchase the property in its current "as-is" condition.

Please let me know by [Date] if you would like to review the formal Letter of Intent or schedule a brief call to discuss the next steps in the closing process.

I look forward to finalizing this transaction with you.

Sincerely,

[Your Name]

[Your Company Name]

[Your Phone Number]

[Your Email Address]