

**Date:** [Insert Date]

**To:** [Insert Name of Recipient/Department]

**From:** [Insert Name/Legal Counsel]

**Subject:** Patent Infringement Risk Assessment - [Insert Project/Product Name]

## 1. Executive Summary

This letter provides an assessment of potential patent infringement risks associated with the development and commercialization of [Product/Technology Name]. Based on our search of existing patent landscapes, we have identified specific areas of concern regarding [mention specific technology or features].

## 2. Scope of Analysis

The scope of this assessment includes:

- Review of current product specifications.
- Search of active patents and published applications in [Insert Jurisdictions, e.g., US, EU, China].
- Comparison of product features against the claims of identified high-risk patents.

## 3. Identified High-Risk Patents

The following patents have been identified as potentially relevant to the current project:

- **Patent No:** [Insert Number] - [Insert Title/Owner]
- **Patent No:** [Insert Number] - [Insert Title/Owner]

## 4. Risk Evaluation

[Insert detailed analysis of whether the product "reads on" the claims of the patents listed above. Discuss Literal Infringement versus Doctrine of Equivalentents if applicable.]

## 5. Recommended Mitigation Strategies

To minimize the risk of litigation or claims of infringement, we recommend the following actions:

- **Design-Around:** Modify [specific component] to avoid the claims of Patent No. [Number].
- **Licensing:** Explore the possibility of obtaining a commercial license from the patent holder.
- **Validity Challenge:** Conduct a deeper prior art search to evaluate the potential for challenging the validity of the identified patent(s).

## 6. Conclusion

While no assessment can guarantee total immunity from legal challenges, following the mitigation steps outlined above will significantly reduce the company's exposure to patent infringement claims.

Sincerely,

[Signature]  
[Typed Name]  
[Title/Position]