

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am pleased to announce that the Penthouse Suite at **[Property Address]** has officially been sold.

Due to high demand and a strategic marketing approach, we successfully secured a qualified buyer and reached a **quick closing** in just [Number] days. This rapid sale highlights the continued desirability of luxury residences in our building.

Because of the significant interest generated by this Penthouse, I currently have active, pre-approved buyers who are still looking for premium properties in this area. If you have considered selling or are curious about the current market value of your home following this recent sale, I would be happy to provide a complimentary valuation.

Please feel free to reach out via phone at [Phone Number] or email at [Email Address].

Best regards,

[Your Name]

[Your Title]

[Company Name]