

[Your Name/Company Name]  
[Your Phone Number]  
[Your Email Address]

[Date]

Dear Neighbor at [Property Address],

I am writing to you because I am currently working with a qualified buyer who is specifically looking to purchase a home on [Street Name].

They love the character of this neighborhood and are interested in finding a property that may not be officially listed on the market yet. This allows for a private, off-market transaction without the stress of public showings, open houses, or high real estate commissions.

If you have considered selling your home-or if you are simply curious about what an off-market offer might look like-I would love to have a brief conversation with you.

There is no obligation, and all inquiries will be kept strictly confidential.

Please feel free to call or text me at [Your Phone Number] or email me at [Your Email Address].

Best regards,

[Your Signature]  
[Your Printed Name]