

[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

As a dedicated real estate professional in [Community Name], I am pleased to provide you with a summary of the real estate market activity for our neighborhood over the past [Time Period, e.g., Quarter/Year].

Below are the key statistics for [Community Name]:

- **Total Homes Sold:** [Number]
- **Average Listing Price:** \$[Amount]
- **Average Sale Price:** \$[Amount]
- **Average Days on Market:** [Number] days
- **Sale-to-List Price Ratio:** [Percentage]%

Currently, there are [Number] active listings in our area. The market is showing [Trend, e.g., steady growth / a shift toward buyers / low inventory], which impacts the value of your property.

If you are curious about how these statistics affect the specific value of your home, or if you are considering buying or selling in the near future, I would be happy to provide a complimentary, no-obligation market analysis.

Thank you for being a valued member of our community. I look forward to keeping you informed.

Sincerely,

[Your Name]
[Your Company]
[Phone Number]
[Email Address]
[Website]