

[Agent Name]
[Agency Name]
[Phone Number]
[Email Address]
[Website]

[Date]

Dear Neighbor,

Because you live in the [Neighborhood Name] community, I wanted to give you an exclusive "first look" at a new property that has just hit the market nearby.

New Listing: [Property Address]

As a resident, you know better than anyone why this is such a fantastic place to live. We often find that the perfect buyer for a home is a friend, family member, or colleague of someone already living in the neighborhood.

Property Highlights:

- [Number] Bedrooms / [Number] Bathrooms
- [Key Feature, e.g., Renovated Kitchen]
- [Key Feature, e.g., Large Backyard]
- Listed at: \$[Price]

We will be hosting a private preview for the neighbors on [Date] from [Time] to [Time]. I invite you to stop by, see the home, and grab some information in case you know someone looking to move into the area.

If you have any questions about this property, or if you would like to know how the current market is affecting your own home's value, please feel free to call me at [Phone Number].

Best regards,

[Agent Name]
[Title/License Number]