

[Date]

[Seller Name]

[Seller Address]

[City, State, Zip Code]

Re: Final Sales Summary for [Property Address]

Dear [Seller Name],

It is with great pleasure that I congratulate you on the successful closing of your property at [Property Address].

I am thrilled to confirm that through our strategic marketing and competitive bidding process, we secured a premium offer of \$[Final Sale Price]. This result represents a significant achievement, as it is \$[Amount Over Asking] above your original asking price of \$[Asking Price].

The final terms of the sale are as follows:

- Final Sale Price: \$[Amount]
- Percentage Above List: [Percentage]%
- Closing Date: [Date]
- Key Contingencies: [e.g., Waived Appraisal / Cash Offer]

Our goal was to maximize the value of your investment, and I am proud that we were able to exceed expectations in the current market. It has been a privilege representing you in this transaction.

If you have any questions regarding the final documentation or if you require assistance with your next real estate venture, please do not hesitate to contact me.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Phone Number]

[Email Address]