

[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Assessor Name/Department Name]
[Local Tax Assessment Office Address]
[City, State, Zip Code]

RE: Notice of Zoning Change and Property Tax Assessment Inquiry

Property Address: [Address of the Property]
Parcel Number: [Insert Parcel/Tax ID Number]

To the Office of the Assessor,

I am writing to formally address the recent zoning change affecting the aforementioned property. As of [Date of Change], the property's zoning classification was officially changed from [Old Zoning Category, e.g., R-1 Residential] to [New Zoning Category, e.g., C-1 Commercial].

I am requesting a formal review of how this change in land use designation will impact my property tax assessment. Specifically, I would like to know:

- The anticipated change in the assessed value of the land and improvements.
- The effective date of any tax rate adjustments resulting from this rezoning.
- If there are any available exemptions or phase-in programs for property owners affected by municipal rezoning.

If this change results in an increase in my tax liability, please provide the specific valuation methods used to determine the new assessment. If any further documentation is required from my end to facilitate this review, please let me know at your earliest convenience.

Thank you for your time and assistance regarding this matter. I look forward to your written response.

Sincerely,

[Signature]

[Your Printed Name]