Neighborhood Garage Sale Event Guidelines

Date: [Insert Date]

Dear Residents,

We are excited to announce the upcoming neighborhood-wide garage sale scheduled for [Insert Date(s)] from [Start Time] to [End Time]. To ensure a successful event and maintain the safety and comfort of our community, please follow these guidelines:

1. Registration and Permits

All participating households must register by [Deadline Date]. Please ensure you have obtained any necessary city or local permits required for hosting a private sale.

2. Signage Rules

- Signs may only be placed on your own property or designated community boards.
- Do not attach signs to utility poles, street signs, or trees.
- All signs must be removed within two hours of the event's conclusion.

3. Traffic and Parking Safety

- Keep all sidewalks and fire hydrants clear of merchandise and vehicles.
- Encourage shoppers to park on one side of the street only to allow emergency vehicle access.
- Do not block neighbors' driveways or mailboxes.

4. Setup and Clean-up

- Setup should begin no earlier than [Insert Time].
- All unsold items and trash must be removed from your yard and driveway by [Insert Time] on the final day.
- Consider scheduling a donation pickup for remaining items following the event.

5. Neighborhood Safety

- Keep your front door locked if you are working in the garage or driveway.
- Do not allow strangers into your home to use the restroom or telephone.
- Have a designated person to handle transactions and keep cash in a secure pocket or fanny pack rather than a visible box.

Thank you for your cooperation in making this a fun and safe event for everyone!

Best regards,

[Your Name/Organization Name]
[Contact Information]