Dear Neighbors,

We are excited to invite you to our upcoming **Block Party**!

Date: [Insert Date]
Time: [Insert Start Time] to [Insert End Time]
Location: [Insert Street Name/Specific Address]

To ensure we have a great variety of food and enough drinks for everyone, we are coordinating a potluck. Please see the sign-up details below:

Potluck Assignments:

- **House Numbers [Range 1]:** Main Dishes (Casseroles, grilled meats, sandwiches)
- **House Numbers [Range 2]:** Side Dishes (Salads, chips, pasta dishes)
- **House Numbers [Range 3]:** Desserts (Cookies, cakes, fruit)
- **House Numbers [Range 4]:** Drinks (Water, soda, juice packs)

Refreshment Coordination:
The organizing committee will provide [plates, napkins, cutlery, and ice]. If you have a specific dietary restriction or preference, please feel free to bring a dish that meets your needs.

Action Required:
Please RSVP by [Insert Deadline Date] and let us know what dish you plan to bring by [calling/emailing/visiting the sign-up link]: [Insert Contact Info/Link].

Don't forget to bring your own lawn chairs and any outdoor games you would like to share!

We look forward to seeing everyone there!

Best regards,

[Your Name]
[Your Phone Number/Email]
[Block Party Committee]