

[Your Name/Company Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: December Year-End Local Property Sales Review

Dear [Recipient Name],

As we approach the end of the year, I am writing to provide you with a comprehensive review of the property sales activity in [Neighborhood/Area Name] for the month of December.

The final month of the year has shown [steady/increasing/decreasing] trends in our local market. Below is a summary of the key statistics for December:

- **Total Properties Sold:** [Number]
- **Average Sale Price:** \$[Amount]
- **Average Days on Market:** [Number] days
- **Inventory Levels:** [Low/Medium/High]

Despite the holiday season, we observed [mention a specific trend, e.g., strong buyer demand or a slight seasonal slowdown]. This data suggests that as we move into the new year, the market in [Neighborhood/Area Name] remains [positive/competitive/stable].

If you are considering selling your home in the upcoming year or are simply curious about how these year-end figures impact your property's current valuation, I would be happy to provide a complimentary, detailed market analysis for your specific address.

Thank you for your time, and I wish you a wonderful holiday season and a prosperous New Year.

Sincerely,

[Your Signature]

[Your Printed Name]

[Title/License Number]