[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Date]

[Name of Property Management/HOA Board]
[Organization Name]
[Address]
[City, State, Zip Code]

RE: Formal Notice Regarding Reduced Access to Amenities and Real Estate Valuation Impact

Dear [Management/Board Representative],

I am writing to formally express my concerns regarding the recent and ongoing reduction in access to community amenities, specifically [list specific amenities, e.g., the swimming pool, fitness center, clubhouse].

As a homeowner/resident at [Your Property Address], the availability of these amenities was a primary factor in my decision to invest in this community. Amenities are significant drivers of property valuation and marketability. The current restrictions and lack of access constitute a material change in the services promised and paid for through my [monthly/annual] dues.

Please be advised that the continued unavailability of these facilities has the following impacts:

- **Diminished Property Value:** Real estate appraisals and market attractiveness are directly linked to functional community features.
- **Loss of Use:** I am currently paying full assessments for services and facilities that are not being provided.
- **Contractual Concerns:** The governing documents and CC&Rs outline the maintenance and availability of these areas as a core responsibility of the association.

I request a formal response regarding the timeline for the restoration of full access. Furthermore, I request that the Board consider a temporary reduction or credit in HOA fees to reflect the current loss of value and utility.

I look forward to your prompt response and a resolution to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]