

[Property Management Company Name]  
[Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email]

[Date]

[Tenant Name]  
[Property Address]  
[Unit Number]  
[City, State, Zip Code]

**RE: NOTICE OF RENT INCREASE**

Dear [Tenant Name],

This letter serves as formal notice that the monthly rent for the property located at [Property Address] will be increased.

Effective [Date of Increase], your new monthly rent amount will be \$[New Rent Amount]. This is an increase of \$[Amount of Increase] from your current monthly rent of \$[Current Rent Amount].

The terms and conditions of your original lease agreement remain in full force and effect. This adjustment is being made due to [Reason for Increase, e.g., market conditions / increased operating costs].

If you wish to continue your tenancy at the new rate, please sign and return the attached lease amendment by [Deadline Date]. If you choose not to renew your lease at this new rate, you must provide written notice of your intent to vacate by [Notice Date] in accordance with your lease agreement.

We value you as a tenant and appreciate your continued residency. If you have any questions regarding this change, please contact our office at [Phone Number].

Sincerely,

[Property Manager Name]  
[Property Management Company]