

## FINAL NOTICE

Date: [Insert Date]

To: [Tenant Name]

Property Address: [Insert Full Address]

Unit Number: [Insert Unit Number]

Dear [Tenant Name],

Our records indicate that we have not yet received a response regarding the Lease Renewal Offer sent to you on [Date of Original Notice]. This is a **Final Notice** regarding your upcoming lease expiration on [Lease End Date].

We would like to offer you the opportunity to renew your lease under the following terms:

- **New Lease Term:** [Number of Months]
- **New Monthly Rent:** \$[Amount]
- **Effective Date:** [Start Date of New Lease]

Please note that if we do not receive a signed renewal agreement by [Deadline Date], your lease will automatically transition to a Month-to-Month tenancy effective [Date]. Under a Month-to-Month status, your rent will increase to \$[Amount] per month.

If you intend to vacate the premises at the end of your current lease, you must provide written notice by [Notice Deadline Date] as per your current lease agreement.

Please contact the leasing office at [Phone Number] or [Email Address] immediately to confirm your intentions or to sign the renewal documents.

Sincerely,

[Your Name/Property Manager Name]

[Management Company/Landlord Name]