

Date: [Date]

To: [Tenant Name]

Address: [Property Address/Unit Number]

RE: SECOND NOTICE - UNAUTHORIZED PET VIOLATION

Dear [Tenant Name],

This letter serves as a formal second warning regarding the presence of an unauthorized pet at the address listed above. On [Date of First Notice], we sent you a notice requesting the immediate removal of the animal as it is a direct violation of your lease agreement.

As of [Current Date], it has been observed that the unauthorized pet remains on the premises. Under the terms of your lease, pets are not permitted without prior written consent and the payment of applicable fees.

Required Action:

You are required to remove the unauthorized pet from the property no later than [Deadline Date].

Failure to comply with this demand will result in further action, which may include:

- Daily fines as specified in your lease agreement.
- Legal proceedings to terminate your tenancy.
- Eviction from the property.

If the pet has already been removed, please contact the management office immediately at [Phone Number] to schedule a follow-up inspection to verify compliance.

Please give this matter your urgent attention to avoid legal action.

Sincerely,

[Your Name/Property Manager]

[Management Company Name]

[Phone Number]