

[Date]

To: [Homeowner Name]

Address: [Property Address]

Account Number: [Account Number]

RE: NOTICE OF VIOLATION - UNAUTHORIZED PET

Dear [Homeowner Name],

It has come to the attention of the [HOA Name] Board of Directors that an unauthorized pet has been observed at your property. This is a formal notice that you are currently in violation of the Association's governing documents.

According to [Article/Section Number] of the CC&Rs: "*[Quote specific rule regarding pet registration, size limits, or breed restrictions here]*".

Action Required:

To resolve this matter and avoid further enforcement action, please complete one of the following within [Number] days of this notice:

- Register the pet with the Association by submitting the required documentation and fees.
- Provide proof that the pet is no longer residing at the property.
- Submit a written request for a variance if you believe you have special circumstances.

Failure to bring your property into compliance by [Deadline Date] may result in fines of \$[Amount] per day, loss of amenity privileges, or legal action as permitted by the Association's bylaws.

If you believe this notice has been sent in error, or if you have already corrected this issue, please contact the Management Office at [Phone Number] or [Email Address].

Thank you for your prompt attention to this matter and for helping maintain the standards of our community.

Sincerely,

[Your Name/Signature]

[Title/Board Position]

[HOA Name]