

[Your Name/Company Name]
[Address]
[City, State, Zip Code]
[Date]

[Tenant Name]
[Address]
[City, State, Zip Code]

RE: NOTICE OF LEASE VIOLATION AND INTENT TO PURSUE LEGAL ACTION

Dear [Tenant Name],

This letter serves as formal notice that you are in violation of your lease agreement dated [Lease Start Date] for the property located at [Property Address].

Specifically, you are in violation of Section [Section Number] of the lease, which prohibits the keeping of pets without prior written consent. It has come to our attention that an unauthorized animal (described as [Description of Pet]) is currently being kept on the premises.

Required Action:

You are required to permanently remove the unauthorized pet from the premises within [Number of Days, e.g., 3] days of receipt of this notice.

Consequences of Non-Compliance:

Failure to comply with this demand will result in further legal action, which may include:

- Commencement of eviction proceedings.
- Termination of your lease agreement.
- Legal fees and court costs as permitted by law.
- Applicable daily fines or pet penalties as outlined in your lease.

Please contact the management office immediately at [Phone Number] once the pet has been removed so that an inspection can be conducted to verify compliance.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title/Role]