

URGENT NOTICE OF EMERGENCY ENTRY

Date: [Current Date]

To: [Tenant Name(s)]

Address: [Full Property Address and Unit Number]

Dear [Tenant Name],

This letter serves as formal notice that an urgent electrical hazard has been identified at the property listed above. Due to the immediate risk of fire or electrical shock, this situation is considered an emergency.

Nature of Emergency: [Description of hazard, e.g., sparking outlet, exposed wiring, smell of burning electrical components]

Pursuant to [State/Local Law or Lease Agreement Section], management and/or authorized electrical contractors will enter the premises to perform necessary repairs at the following time:

Date of Entry: [Date]

Estimated Time: [Time]

Because this is a life-safety emergency, advance notice is being provided as a courtesy, and entry may occur immediately to mitigate the hazard. Please ensure that any pets are secured and that the work area is accessible.

If you have any questions, please contact the management office immediately at [Phone Number].

Sincerely,

[Your Name/Property Management Name]

[Contact Information]