

NOTICE OF ENTRY FOR EMERGENCY REPAIRS

Date: [Date of Notice]

To: [Tenant Name(s)]

Address: [Full Property Address]

Dear [Tenant Name],

This letter serves as formal notification that [Landlord Name/Property Management] or authorized contractors will be entering your unit to perform critical structural damage repairs.

Reason for Entry: Urgent repair of critical structural damage to [Specify Area, e.g., foundation, load-bearing walls, balcony, ceiling]. This repair is necessary to ensure the safety and structural integrity of the building.

Scheduled Date of Entry: [Date]

Estimated Time of Arrival: [Time, e.g., between 9:00 AM and 10:00 AM]

Estimated Duration: [Number of hours/days]

Due to the critical nature of these repairs, entry is required at the time stated above. Please ensure that [Specify requirements, e.g., the work area is clear of personal items / pets are secured in a separate room].

We apologize for any inconvenience this may cause and appreciate your cooperation in maintaining a safe living environment.

If you have any questions, please contact [Contact Name] at [Phone Number] or [Email Address] immediately.

Sincerely,

[Your Signature]

[Printed Name]

[Title/Company Name]