

[Date]

[Tenant Name]
[Forwarding Address]
[City, State, Zip Code]

RE: FINAL REVISED SECURITY DEPOSIT ITEMIZATION

Property Address: [Rental Property Address]

Dear [Tenant Name],

This letter serves as a final revised statement regarding the security deposit for the tenancy ended on [Move-out Date]. This revision supersedes any previous itemizations sent to you.

Security Deposit Summary:

- Total Security Deposit Received: \$[Amount]
- Pet Deposit (if applicable): \$[Amount]
- Other Deposits: \$[Amount]
- **Total Deposit Held: \$[Total Deposit]**

Revised Itemized Deductions:

Description of Repair/Cleaning	Amount Deducted
[Description 1]	[\$[Amount]]
[Description 2]	[\$[Amount]]
[Unpaid Rent/Utilities]	[\$[Amount]]
Total Deductions:	[\$[Total Deductions]]

Final Settlement:

- Total Deposit Held: \$[Total Deposit]
- Minus Total Deductions: \$[Total Deductions]
- **Remaining Refund Amount: \$[Refund Amount]**

[Select one of the following options:]

1. A check for the remaining refund amount is enclosed with this letter.
2. Since the total deductions exceed the deposit held, there is an outstanding balance of \$[Amount Due] due to the landlord. Please remit payment by [Date].

Copies of receipts and invoices for the work performed are attached to this statement.

Sincerely,

[Landlord/Manager Name]

[Phone Number]

[Email Address]