

DATE: [Insert Date]

TO: [Tenant Name(s)]

PROPERTY ADDRESS: [Insert Full Property Address]

RE: NOTICE OF BREACH OF LEASE - UNAUTHORIZED SUBLETTING

Dear [Tenant Name],

This letter serves as formal notice that you are in breach of your residential lease agreement dated [Lease Start Date] for the property located at the address listed above.

It has come to our attention that you have sublet the premises, or a portion thereof, to an unauthorized individual identified as [Name of Unauthorized Occupant, if known] without obtaining prior written consent from the Landlord. This action is a direct violation of Section [Insert Clause Number] of your lease agreement, which states that subletting is strictly prohibited without express written permission.

TO REMEDY THIS BREACH:

- The unauthorized occupant(s) must vacate the premises immediately, and no later than [Insert Date].
- You must provide written confirmation to the Landlord once the unauthorized occupant has moved out.

Failure to cure this breach by the date specified above will result in further legal action, which may include the termination of your lease agreement and the commencement of eviction proceedings. Please be advised that you remain legally responsible for any damages or lease violations caused by the unauthorized occupant.

If you believe this notice has been sent in error, please contact our office immediately at [Insert Phone Number].

Sincerely,

[Your Name/Property Manager Name]

[Landlord/Company Name]

[Contact Information]