

Date: [Date]

Tenant Name: [Tenant Name]

Property Address: [Property Address]

RE: WARNING - FAILURE TO MAINTAIN UTILITIES

Dear [Tenant Name],

It has come to our attention that the following utility service(s) for the address listed above have been disconnected or are in danger of being shut off: [List Utilities, e.g., Electricity, Water, Gas].

Pursuant to your Lease Agreement, specifically Section [Section Number], you are required to maintain active utility services and pay all associated costs throughout the duration of your tenancy. Failure to maintain these essential services constitutes a breach of your lease agreement.

The lack of utilities poses a risk to the property, including but not limited to damage from burst pipes, lack of climate control, or sanitation issues. It may also violate local health and safety codes.

Action Required:

You are hereby requested to restore service and provide proof of payment/reinstatement to the Management Office by [Deadline Date/Time].

Failure to rectify this situation immediately may result in further action, including eviction proceedings or the Landlord restoring service at your expense plus administrative fees.

If you believe this notice is in error, or if you have already restored service, please contact us immediately at [Phone Number].

Sincerely,

[Landlord/Manager Name]

[Company Name]

[Phone Number]