

Date: [Insert Date]

To: [Service Provider/Property Manager Name]

Company: [Company Name]

Address: [Company Address]

Subject: Authorization for Appliance Repair/Replacement

To Whom It May Concern,

I, [Your Name], as the [Owner/Property Manager] of the property located at [Property Address], hereby authorize [Name of Technician/Company] to perform the necessary services regarding the following appliance:

- **Appliance Type:** [e.g., Refrigerator, Washing Machine]
- **Brand/Model:** [Insert Brand and Model Number]
- **Serial Number:** [Insert Serial Number]

Scope of Authorization:

I authorize the aforementioned party to:

- Conduct a full diagnostic assessment of the appliance.
- Perform repairs up to the amount of \$[Insert Maximum Repair Budget].
- If repairs exceed this amount or if the unit is deemed non-repairable, I authorize the full replacement of the unit with a comparable model.

Billing Instructions:

Please send all invoices and service reports directly to [Email Address/Mailing Address].
Payment will be issued via [Credit Card/Check/Bank Transfer] upon completion of the work.

If you have any questions or require further confirmation, please contact me at [Phone Number].

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Contact Information]