

Date: [Insert Date]

To: [Tenant Name]

Address: [Tenant Address/Unit Number]

RE: SECOND NOTICE - NOISE VIOLATION

Dear [Tenant Name],

This is a formal second notice regarding noise disturbances originating from your unit. We previously sent a notice on [Date of First Notice] regarding a violation of the noise policies outlined in your lease agreement.

We have received a new complaint regarding excessive noise on [Date of New Incident] at approximately [Time]. Specifically, the disturbance involved: [Describe Noise, e.g., loud music, shouting, heavy footsteps].

Please be advised that your lease agreement requires all residents to maintain a peaceful environment and respect the quiet hours between [Start Time] and [End Time]. This letter serves as a final warning.

Continued failure to comply with these regulations may result in further action, which may include fines or the initiation of eviction proceedings as permitted by your lease and local laws.

We value you as a tenant and ask for your immediate cooperation in resolving this matter to ensure the comfort of all residents.

Sincerely,

[Your Name/Property Manager Name]

[Property Management Company/Landlord Name]

[Phone Number]