

Date: [Date]

From:

[Your Name]

[Your Address]

[Your Phone Number]

To:

[Neighbor's Name]

[Neighbor's Address]

Subject: Regarding noise levels at [Neighbor's Address]

Dear [Neighbor's Name],

I am writing to you as your neighbor living at [Your Address]. I am reaching out to discuss a concern regarding noise levels coming from your property.

Specifically, I have noticed loud [describe noise, e.g., music, barking, construction] occurring at [mention specific times or days]. Unfortunately, this noise has been disruptive to my [sleep / work / quiet enjoyment of my home].

I wanted to bring this to your attention directly in hopes that we can find a friendly solution. I understand that living in close proximity requires some flexibility, but I would appreciate it if you could [mention specific request, e.g., lower the volume after 10 PM / keep the dogs inside during the morning].

I value having a good relationship with my neighbors and would prefer to resolve this matter between us. Please let me know if you would like to discuss this further so we can reach an agreement that works for both of us.

Thank you for your understanding and cooperation.

Sincerely,

[Your Signature]

[Your Printed Name]