

Date: [Date]

To: [Recipient Name/Contractor Name]

Address: [Recipient Address]

Subject: WARNING - UNAPPROVED CONSTRUCTION NOISE

Dear [Recipient Name],

This letter serves as a formal warning regarding construction noise originating from the property located at [Property Address].

We have received reports that construction activities are being conducted outside of the permitted hours or without the necessary noise mitigation approvals. Specifically, noise was recorded on [Date] at [Time].

Please be advised that all construction activities must comply with [Local Ordinance/Homeowners Association Rule Number]. Under these regulations, loud construction work is only permitted during the following hours:

- **Monday to Friday:** [Start Time] to [End Time]
- **Saturday:** [Start Time] to [End Time]
- **Sundays and Holidays:** [Prohibited/Start Time to End Time]

Failure to adhere to these designated hours or to obtain the required permits for after-hours work may result in further action, including fines, stop-work orders, or legal proceedings.

Please ensure that all contractors and subcontractors are informed of these restrictions immediately to avoid further complaints.

Sincerely,

[Your Name]

[Your Title/Organization]

[Contact Information]