

SECOND WARNING NOTICE

Date: [Insert Date]

To: [Tenant Name]

Address: [Tenant Property Address]

Unit Number: [Unit Number]

RE: SECOND NOTICE OF LEASE VIOLATION - IMPROPER TRASH DISPOSAL

Dear [Tenant Name],

This letter serves as a formal second warning regarding your violation of the lease agreement terms concerning trash disposal and property cleanliness. On [Date of First Warning], you were issued a formal warning regarding [Description of Violation, e.g., leaving trash bags in the hallway/overflowing bins].

It has been observed that on [Date of Second Violation], the following issue occurred: [Describe New Violation].

Per your Lease Agreement, Section [Insert Section Number], all residents are required to dispose of waste in the designated areas and maintain the premises in a clean and sanitary condition. Your failure to comply with these rules creates health hazards, attracts pests, and negatively impacts the living environment for other residents.

Required Action:

You must immediately remove all unauthorized trash and ensure that all future waste is disposed of correctly according to building policies.

Please be advised that this is your second notice. Further violations may result in fines of [Insert Amount] per occurrence, or the initiation of eviction proceedings as permitted by your lease and local laws.

If you have any questions regarding this matter, please contact the management office immediately.

Sincerely,

[Landlord/Manager Name]

[Property Management Company Name]

[Phone Number]