

Date: [Insert Date]

To: [Resident Name]

Address: [Unit/Address Number]

RE: FINAL NOTICE - REPEATED IMPROPER TRASH DISPOSAL

Dear [Resident Name],

This letter serves as a formal final notice regarding your repeated failure to comply with the waste disposal regulations of [Property Name/Community Name].

Despite previous warnings issued on [Date of First Warning] and [Date of Second Warning], it has been documented that you are still in violation of the following rules:

- [List specific violation: e.g., Leaving bags outside of bins, improper recycling, large furniture dumping, or disposing of trash outside of permitted hours]

This behavior is a violation of your [Lease Agreement/Community Bylaws] and creates unsanitary conditions, attracts pests, and increases maintenance costs for all residents.

REQUIRED ACTION:

Effective immediately, you must dispose of all waste in the designated containers and follow all community disposal guidelines. Failure to comply will result in the following actions:

- A fine of \$[Amount] being charged to your account.
- The cost of professional cleaning or removal fees.
- Further legal action, including potential termination of your residency/lease.

Please ensure your household and guests strictly adhere to these rules moving forward. If you have any questions, you may contact the management office at [Phone Number].

Sincerely,

[Your Name/Property Manager Name]

[Property Management Company Name]