

Date: [Insert Date]

TO: Owner/Occupant of [Vehicle Description/License Plate Number]

FROM: [Property Management/Property Owner Name]

LOCATION: [Address/Specific Area of Parking Lot]

SUBJECT: PARKING VIOLATION NOTICE - BLOCKING DUMPSTER ACCESS

Dear Resident/Visitor,

It has been noted that your vehicle is currently parked in a manner that blocks access to the waste disposal dumpsters. This area is a designated "No Parking" zone to ensure that sanitation trucks can safely collect trash on scheduled days.

When the dumpster is blocked, the waste management company cannot perform their services, which leads to overflowing trash and health concerns for the entire community.

Action Required:

- Please move your vehicle immediately to a designated parking stall.
- Ensure that you do not park in front of or within [Number] feet of the dumpster area in the future.

Please be advised that continued failure to comply with parking regulations may result in your vehicle being towed at your own expense or the issuance of a formal fine.

Thank you for your immediate cooperation in keeping our premises clean and accessible.

Sincerely,

[Your Name/Signature]

[Phone Number]