

## FINAL TOWING WARNING

**Date:** [Insert Date]

**To:** Owner/Operator of the vehicle described below

### Vehicle Information:

Make: [Insert Make]

Model: [Insert Model]

Color: [Insert Color]

License Plate: [Insert Plate Number]

State: [Insert State]

**Location:** [Insert Specific Parking Spot or Area]

This letter serves as a formal and final warning that the vehicle described above is currently parked in violation of the parking regulations at [Insert Property Name].

### Reason for Violation:

No valid permit displayed

Parked in a restricted/reserved zone

Expired registration

Inoperable/abandoned vehicle

Other: [Insert Reason]

### Action Required:

The vehicle must be moved or the violation corrected by **[Insert Time]** on **[Insert Date]**. Failure to comply will result in the vehicle being towed at the owner's expense without further notice.

If towed, the vehicle will be taken to:

**Towing Company Name:** [Insert Name]

**Address:** [Insert Address]

**Phone:** [Insert Phone Number]

Please contact the management office immediately at [Insert Phone Number] if you believe this warning has been issued in error.

Sincerely,

[Your Name/Property Management]

[Company Name]